

KAREN D. BRUMMET
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CHIEF EXECUTIVE OFFICER

Co-Founder and Member of the Board of Indiana Professional Management Group, Inc. (IPMG), the sole state contracted provider since 2006- 2012 of developmental disability related case management services for the Indiana Home and Community Based Services waiver program. I have a long-term working partnership with the Indiana Family and Social Services Administration (FSSA) and the Division of Disability and Rehabilitative Services (DDRS). Hands on experience in all aspects of executive and operational management, including, but is not limited to strategic business planning, policy and systems development/ implementation, and financial management. Energetic, conscientious, and accomplishment driven with an excellent work ethic, strong leadership qualities, and a dedication to the success of the company and of the individuals served.

QUALIFICATIONS SUMMARY

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| • <i>Interpersonal Skills</i> | • <i>Quality Assurance</i> | • <i>Stakeholder</i> |
| • <i>Strategic Business Planning</i> | • <i>Financial Management</i> | • <i>Relationships</i> |
| • <i>Operations Management</i> | • <i>Training Design/Delivery</i> | • <i>QMRP Certification</i> |
| • <i>Policy Development</i> | • <i>Communications</i> | • <i>Medicaid Billing/Claims</i> |
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KEY ACHIEVEMENTS

- Successfully developed and implement a long-term succession plan for IPMG through the development of the IPMG Employee Stock Ownership Plan (ESOP) to provide additional benefits to its employees in 2017.
 - Instrumental in setting a new standard for high quality case management services throughout the State of Indiana.
 - Aided FSSA in the transition from a system of over 400 service entities to a single, statewide operation.
 - Successful outcomes include improved and simplified communications with DDRS; increased accountability and data integrity; consistent statewide training of all case managers; reduced conflict of interest issues; improved responsiveness to waiver participants and the creation of a new and effective Person-Centered Planning Process.
 - Successful continuation in meeting the challenges of a reduced statewide fiscal outlook while maintaining the quality of services inherent our organization's mission.
 - As the owner of Karen Brummet Taylor & Associates, LLC. (KBT & Associates), and later with IPMG, successfully partnered with multiple state operated facilities to transition individuals with significant behavioral and medical needs into long term, innovative community-based settings. An active participant in the state's achievement of closing all institutions that served only individuals with developmental disabilities.
 - Was instrumental in professionalizing the field of waiver case management services as a founding member of Indiana Chapter of Professional Case Managers, a case management lobbying, education, and support organization.
 - Development and implementation of a community-based habilitation program for children.
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PROFESSIONAL EXPERIENCE

INDIANA PROFESSIONAL MANAGEMENT GROUP, INC. (IPMG)

2006 - present

Co-Founder and Member of the Board of IPMG, the sole state contracted provider from 2006- 2012 of developmental disability related case management services for the Indiana Home and Community Based Services waiver program. Previously served as Chief Operations Officer and Stakeholder Relations and currently serving as Chief Executive Office since 2017. I am currently responsible for, in conjunction with colleagues and reporting directors, in the accomplishment of IPMG's mission of excellence in service provision.

Chief Executive Officer/Chief Operations Officer

- Provide oversight, support, and assistance to the operational, financial, political, and legal functions within the organization.
- Assure program quality and organizational stability. Achieving this through the development and implementation of standards and controls, systems and procedures, and ongoing evaluation.
- Conduct monthly leadership meetings with operational directors to review IPMG's compliance with State and the company's quality objectives, to ensure efficient functioning within the company.
- Oversee the fiscal activities of the company to include regular financial reviews of capitol and financial expenditures, tax submittals, billing, and compensation of employees.
- Interface and oversee legal aspects that might involve IPMG with regard to employment or individuals served. Assure the filing of all legal and regulatory documents and monitor compliance with relevant laws and regulations.
- Represent IPMG along with DDRS and other State agencies to ensure the smooth and efficient flow of communications that are necessary for quality functional operations of the State's case management service delivery system.
- Work with DDRS and representatives of the developmental disability community to promote legislative policies that encourage a healthy community and address the issues important to individuals with disabilities.
- Act as a representative of IPMG within the stakeholder community, to include but not be limited to: individuals receiving services, guardians, service providers and other committed entities to improve services.

Stakeholder Relations Director

- Provided the single point of contact for stakeholders of IPMG, including but not limited to: Individuals on the waiver program, guardians/family members, providers, special interest groups, and DDRS/BDDS professionals.
- Managed the quality, effectiveness, and efficiency of IPMG's communication with Stakeholders through multi-media efforts to ensure accurate and professional responses.
- Point Person with Indiana Protection and Advocacy (IPAS) to oversee and support communication channels.
- Communicate with DDRS and other FSSA departments/divisions, as needed, to ensure smooth, uninterrupted, and accurate provision of case management services. Investigated any presented concerns or questions related to the individuals served or to services provided by IPMG. Steps taken to address any issues that may arise out of those discussions in a timely and responsive manner.
- Communicated on a regular interval to effectively collaborate with the disability community stakeholder groups: ARC of Indiana; INARF; Self Advocates of Indiana (SAI); Family Voices; and others.

KAREN BRUMMET TAYLOR & ASSOCIATES, LLC. (KBT & ASSOCIATES)

1998 – 2006

Founder, owner and CEO of Karen Brummet Taylor & Associates, LLC, an independent case management company that provided case management services for elderly and disabled individuals who participated in the Indiana Home and Community Based Services waiver program.

- Maintained full responsibility for all aspects of company operations, including quality assurance, training, planning and policy development, supervision, financial management, marketing, HR, Medicaid and private pay claims, reimbursement, systems development, and implementation.

COMMUNITY VENTURES IN LIVING, INC.

1994-1997

Director of Children's Services Program: this also included Children's Services and Respite program. Was a member of the Executive Team that reported to the Board of Director and provided recommendations for the development of policies and procedures and for strategic decision making.

- Previously responsible for the development, implementation, and monitoring of community-based programs for children. Provided the overall management to the respite program. Duties included: monitoring expenditures ensuring budgetary adherence; hiring, disciplinary actions and terminations; representing the company at hearings and appeals; and marketing services to potential clients
- Was responsible for Facilitated Person Centered Planning meetings and created Individual Program Plans
- Served as liaison with families, guardians, and legal representatives.

BOARD LEADERSHIP & AFFILIATIONS

- ARC of Indiana, Board Member, 2020 – present
- Partners in System Transformation Stakeholders, member, 2020 – present
- ADPI Steering Committee with Dr. Steven Counsell, member, 2020 - present
- Living Well Strategic Workgroup, member, 2019 – present
- DDRS Advisory Council, member, 2018 - present
- Heartford House Child Advocacy Center, Board Vice President, 2017 – present
- INarf, Board Member 2017- present

EDUCATION

- Bachelor of Science: Child Development and Family Studies: Indiana State University, 1989
- Associates of Applied Science: Early Childhood Development: Indiana State University, 1985